



**SECTION 2
HANDOUT**

SECTION 2: SAFETY ON THE JOB

SAFEGUARD YOUR PURSE, YOUR WALLET, YOURSELF

What you carry with you while on the job—for example, a fully charged cell phone—could help you avoid any number of potentially dangerous situations. And what you leave securely at your home or office could limit your losses from theft. Here is an outline of what to bring with you during your workday, and what to leave safety behind.

What to Carry with You

- Have your cell phone with you at all times. Have emergency numbers programmed on speed dial.
- If possible, carry your wallet, keys and other valuables with you, or in an inside pocket rather than your purse. Your purse should be used to carry brushes, make-up, etc.
- Carry credit cards and checks instead of cash—and carry only the cards you’ll be using. Maintain a record of the account numbers at home.

What to Leave Home or in the Trunk of Your Car

- If possible, don’t carry a purse. If you can’t do without a purse, carry a shoulder bag securely between your arm and body. Better yet, carry a purse worn over the shoulder, but under your coat.
- Don’t carry large amounts of money. The first rule is to limit your losses.
- Leave unnecessary valuables behind. This includes expensive jewelry and electronic equipment.
- Never carry a lethal weapon; it could be used against you.

(Sources: City of San Diego; About.com “Safety Tips for Real Estate Agents”; Pinehurst NC Police Department)

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